

Documents ordered from the Indiana State Department of Health Vital Records with the exception of P.O. Boxes are only mailed to your current and valid address.

Requests for documents sent without proper identification and/or entitlement documents will be returned without being processed

(1) form of primary documentation or
two (2) secondary documentation listed below:

List A

One (1) form of Primary Picture Documentation **All documents MUST BE CURRENT and VALID**

- Government Issued Driver's License/State I.D. (**FRONT and BACK Required**)
- U.S. Military I.D. (**FRONT and BACK Required**)
- U.S. or Foreign Passport
- Veterans I.D.
- Mexico Consular I.D. (**Green**)

List B

Two (2) forms of Secondary Documentation **All documents MUST BE CURRENT and VALID**

- Signed Social Security Card
- Department of Corrections I.D. Card or Printout that includes picture
- College School I.D. w/ **proof of current enrollment (transcript, letter from administration)**
- Work I.D. Badge w/ **proof of current employment (computerized paycheck stub, letter from employer)**
- Voter Registration card with name and current address
- Current Vehicle Registration with name and current address (**not Title of Ownership**)
- Military Discharge (DD214)
- Home Lease/Rental Agreement, Warranty Deed with name, current address and signature (s)

Amish and /or Religious Exceptions

Requires a letter from the Bishop/Clergy along with one (1) form of primary documentation or two (2) secondary documentation listed below:

(1) Primary Documentation

- Non-Photo I.D.

(2) Secondary Documentation

- Signed Social Security Card or IRS form 4029 (exemption of SSN)
- Baptismal Certificate
- Marriage Certificate
- School Records

Please send only legible photo copies of the above documents as originals will not be returned.